



THE KING'S SCHOOL
CHESTER

Sports Coach (fixed term – maternity cover)

Applicant information

Full time, term time only

(January 2025 start)



Willow
Lodge

Discovering the *world*



KING'S
JUNIORS

Igniting *curiosity*



KING'S
SENIORS

Seizing *opportunity*



KING'S
SIXTH FORM

Becoming *exceptional*

EVERY OPPORTUNITY. ENDLESS POSSIBILITIES.

About us



King's is an academically selective, co-educational independent school originally founded in 1541. Almost 500 years later, King's is a thriving, and forward-thinking school of 1150 pupils, considered to be one of the very best of its kind in the country.

King's comprises of the Senior School (ages 11-18), the Junior School (ages 7-11) and the Infant School (Willow Lodge, ages 4-7). There are currently 541 pupils in the Senior School, 222 in the Sixth Form, 243 pupils in the Junior School and 127 in the Infants, supported by almost 240 staff (teaching and support).

Further information about the school can be found on our website: www.kingschester.co.uk

THE ROLE AND OPPORTUNITY

The King's School Chester has an exciting opportunity for a **fixed term, part time, term time only Sports Coach** to cover a period of maternity leave. You will be responsible for engaging our pupils in a variety of sports activities, encouraging an active lifestyle and most importantly imparting a love of sport from an early age.

Reporting to the Head of the Infant and Junior School you will provide sports lessons for whole classes, supporting the Junior and Infant schools in attending sporting events out of school hours and providing after school sports activities for groups of pupils.

Key Role and Responsibilities

- To undertake the following duties with minimal supervision, demonstrating a thorough knowledge of the work areas and a degree of independence of action and initiative.
- To provide sports lessons based on the requirements within PE to whole classes with the support of another adult present where required.
- To assist in monitoring and recording the progress of individual pupils in accordance with school procedures and reporting to the class teacher.
- To give oral feedback to pupils on their attainment in order to promote further progress-
- To assist the teacher in setting appropriate learning and behaviour expectations of pupils and supporting pupils appropriately to achieve these.
- To provide after school sports activities for groups of pupils.
- To attend sporting events with groups of pupils in school time and out of school time as required.
- To liaise with outside agencies in relation to sporting events.
- To liaise with the JS Head of PE in relation to resources for effective PE lessons.
- To liaise with the WL Director of Studies in relation to timetables for PE lessons.
- To work alongside other adults, including teachers, trainee teachers and other support staff.
- To attend training sessions relevant to the post.
- To be flexible with working hours in order to support out of hours learning (including holiday periods).
- To take part in in-service training, relevant performance management arrangements and other meetings as directed in normal contracted working hours; to be conversant with school policies and procedures.
- To maintain confidentiality at all times with regard to all aspects within the school.
- Other appropriate duties relevant to the purpose of the post and within the grading and competency of the post holder, as reasonably required by the Head of Kings Juniors and Willow Lodge.
- To support the pastoral development of all pupils.
- To organise and lead the annual sports day in Willow Lodge
- To assist in the supervision of pupils during break and lunchtime sessions.



Person Specification

- Sports qualifications and or coaching qualifications

Experience and Knowledge

- Experience of working in a primary school or another setting with children.
- Able to demonstrate experience of dealing sympathetically and constructively with other adults.
- Able to demonstrate experience of advancing pupils learning in a range of settings.
- Demonstrate an understanding of the understanding place of the school in educating primary pupils and in promoting the spiritual, moral, social and cultural development of pupils from a multicultural community.
- Demonstrate an understanding of the role of the teacher and their own role in relation to teachers, other support staff and pupils.
- To be familiar with the school curriculum, the age-related expectations of pupils, the main teaching methods and the testing frameworks in the subjects and age ranges in which you are involved.
- Demonstrate awareness of how pupils learn and the factors that affect their progress.
- To be able to use a range of strategies to establish a purposeful learning environment and to promote good behaviour.
- High expectations of all pupils; respect their social, cultural, linguistic, religious and ethnic backgrounds and are committed to raising their educational achievement.
- Demonstrate an understanding of the different approaches needed to support the learning of various groups of pupils, including bilingual English learners and pupils with special educational needs.
- Understanding of issues relating to health and safety in a school environment.
- Ability to act quickly and responsibly in the event of accidents or unacceptable behaviour or disruption by pupils.



SALARY AND BENEFITS



This role is part time working 23 hours 20 minutes per week working 9am to 2pm Monday to Wednesday and Friday, Thursdays are 9am to 2.50pm. This is a term time only fixed term contract covering a period of maternity leave.

In return you will receive some truly excellent benefits and have access to promotional discounts:

- Actual salary **£14,643 per annum**, a full time equivalent salary of **£29,028** per annum
- Free staff lunch on the days you work, during term time
- Scottish Widows Group Personal Pension Plan
 - 3 x death in service Benefit
- Free use of the school gym and swimming pool
- A suite of termly staff celebrations and wellbeing initiatives
- Topical health and wellbeing advice
- Employee assistance programmes to support you personally and professionally
- Discounted group private health with BUPA
- Optical support
- A comprehensive further study programme
- Access to a cycle to work scheme
- Access to a salary sacrifice electric car scheme
- Invites to parenting webinars on key topics
- Free access to school productions, speakers and events
- Free onsite car parking

THE PROCESS

Candidates for this post should apply on TES or by sending a completed application form to recruitment@kingschester.co.uk

Closing Date – 9am Monday 4th November 2024

Interviews: Tuesday 12th November 2024

Please note a curriculum vitae (CV) will **not** be accepted in place of the completed application form but can be accepted in addition.

The HR Coordinator, Amie Beaumont, is available to discuss the role informally with prospective candidates and can be contacted via alb@kingschester.co.uk or 01244 689 496.

For more information and to apply using our application form, please see the schools website.

This job description does not define in detail all responsibilities and the responsibilities and activities in the job description may be varied to meet the changing demands of the school at the direction of the hiring manager.

The role is deemed to be in regulated activity with a high level of contact and responsibility for children on a day to day basis.

We take pride in our outstanding reputation, and we know this is built largely on the excellent commitment and wide-ranging abilities of our staff. We are committed to promoting a diverse and inclusive workforce and we strongly encourage candidates from all different backgrounds to apply.

IMPORTANT - The King's School is committed to safeguarding and promoting the welfare of children and expect all staff and volunteers to share this commitment. All offers of employment are required to undertake screening relevant to the post, including checks with past employers and the Enhanced DBS check. In line with our commitments to safeguarding, the King's School uses preferred agencies and is unable to work with any agencies where Terms of Business have not been agreed by both parties prior to an engagement.

Our Child Protection and Safeguarding policy can be found on our School Website.





RECRUITMENT GUIDANCE NOTES

TERMS OF APPOINTMENT

Under the Department of Education's Keeping Children Safe in Education (KCSIE) Regulations we have a legal duty to undertake the following safer recruitment checks. Therefore, any appointment will be subject to the following:

EMPLOYMENT CHECKS

- **Application Form:** All candidates must complete our application form to be considered for a job. You must list your employment history from the date you left full-time education and give details of any employment gaps. Note: CVs alone are not accepted.
- **References:** To assess candidates' suitability, we shall request at least two references, one of which should be your current or most recent employer. Please ensure you provide all details requested for each referee on the application form.
- **Right to work in the UK:** If you are invited to attend an interview you will be asked to bring three forms of identification with you to confirm your right to work in the UK (this will be used to apply for your DBS if successful). Examples of acceptable forms of ID will be detailed in your invite to interview email.
- **Evidence of qualifications:** If you are invited to attend an interview you will be asked to bring evidence of the qualifications listed on your application form.
- **Medical Fitness:** If successfully appointed, you will be asked to complete a medical questionnaire and signed declaration of medical fitness to work. The School reserves the right to require you to undergo a medical examination if it deems this necessary which would normally involve seeking your consent for a referral to occupational health.
- **DBS Disclosure and other checks:** If you have ever been convicted of a criminal offence, bound over or cautioned, you must read carefully the section of the application form headed criminal convictions. The appointment is subject to a satisfactory Enhanced Disclosure & Barring Service (DBS) Certificate.

If you have spent time abroad for 3 months or more in the last 5 years you will be required to obtain an overseas check from that country. It is the candidate's responsibility to obtain this, however, the school will support the successful candidate through this process.

In addition we will check for any prohibitions, sanctions and restrictions that might prevent candidates from working with children or young people, or taking part in certain activities or working in specific positions.

- **Online Searches:** As per the KCSIE regulations September 2022 update, an online search for all candidates shortlisted for interview must be conducted.